



Redmond Middle School PTSA 2.8.80 General Membership Meeting Minutes September 12, 2017

In Attendance

Weron Armstrong (Co-President), Felice Nightengale (Co-President), Lisa Wheeler (VP of Volunteers), Tracey Gauthier (Emergency Prep), Emily Papel (Drama), Venkat Ganti (Treasurer), Lia Kawaguchi (VP of Communications, elect), Michelle Obenaus (Secretary), Tara Van Niman (Legislative Advocacy), Ommama Hassan (Family and Community Engagement), as well as addition General Membership Members (see attached).

Call to Order

Felice called the meeting to order at 7:01 PM.

Acceptance of Minutes

The General Membership accepted the May 9, 2017 minutes as presented.

Drama

Emily presented the 2017-2018 Drama Committee Plan of Action Report. There will be a 7th / 8th grade production (Musical A; Nov-Feb) and a 6th grade production (Musical B; Feb-March). Sponsoring two musicals will allow more students to be involved. Emily will chair Musical A, while Taunya Covington will chair Musical B. See attached Plan of Action Report. The Drama Chairs presented and proposed a budget adjustment, requesting that the Tickets line item be increased from \$8,500 to \$9,175, the Student Fees be increased from \$7,000 to \$11,650, and the Other line item decrease from \$3,000 to \$2,300. All income and expenses are net zero in the budget (money in = money out). Primary cost differences between the two productions is a result of location (RMS vs RHS), and production costs. Stacy Hatch motioned (#1) the Membership accept the budgetary changes. Michelle Obenaus seconded the motion, which was agreed to by all.

Treasurer

Venkat revamped the report layout for 2017-2018. Income for August was \$10,009.82, while expenses were \$28.20. Much of the income was from membership. The Checking balance is \$20,288.78; The Savings balance is \$14,000.15. As of yet, online membership payments have not been accounted for. Venkat will be posting the financial statements on the RMS PTSA website each month.

Presidents Report

Mission Statement

The RMS PTSA developed a Mission Statement: “Redmond Middle School PTSA’s mission is to support, engage, and advocate for our students, staff, and community. We are dedicated to creating a welcoming and accessible academic community through our programs, activities, and financial support.” The General Membership was given time to review the Statement and provide feedback. All members agreed to the Statement as written, though questioned if it would be reviewed annually. Weron explained that the PTSA sees the Statement as an ongoing, living document, which they will review bi-annually and adjust as needed. She also urged any Member to participate in developing it further. Felice Nightengale motioned (#2) that the RMS PTSA Mission Statement for 2017-2018 be adopted as proposed. This motion was seconded by Emily Papel, and agreed to by all.

Standing Rules

Washington Bylaws changed this year. As such the Standards of Affiliation Agreement has been amended to read Standards of Affiliation Agreement Checklist. This change at the state level creates a change at the school level (RMS PTSA Standards of Affiliation, Section 7I). In the past, the “Agreement” was required. Now, the “Checklist” is not required, but compliance is suggested as “best practices.” The RMS PTSA Board unanimously agreed to fully complete and comply with the “Checklist” and asked if the Membership also agrees to the change. Felice motioned (#3) that the RHS PTSA change our Standing Rule language to reflect the new WA State PTSA Standards of Affiliation language. This was seconded by Lisa Wheeler, and agreed to by all.

Grant Committee

The PTSA Board would like to form a Grant Committee, for “best practices” purposes in reviewing, evaluating, and accepting requests from RMS. Ashley Epstein, Shalini Srivastava, Laura Drover, and Jimmy Cho agreed to be on this new committee. The Co-Presidents will provide the committee with grant guidelines.

Grant Requests

Ms. Metcalf, Librarian, submitted a Grant Request to fund the Library Student Purchasing Committee, in the amount of \$1,711.45. Most of the grant will fund the purchase of new books (\$1,500.00) identified and proposed by students, and approved by Ms. Metcalf. Additional funds will go to the Grizzly Reading Challenge (\$171.80) and library activities (\$211.47). The 2017-2018 Grant line item is \$10,500. It was noted that the RMS PTSA typically spends ~\$20,000 in grant request throughout the year, with the additional budget coming in from matching funds. Werona Armstrong motioned we fund this grant (#4). Lia Kawaguchi seconded the motion, which was agreed to by all.

Open Board and Committee Positions

Emily Papel nominated Lia Kawaguchi to fulfill the VP of Communications position. Lisa Wheeler seconded this Board nomination. Laura Drover volunteered to become the Social Media Chair. Allison Brandon volunteered to become the Web Master. Ashley Epstein and Tracey Gauthier volunteered to share and fulfill the Hospitality Chair position. All positions were approved by the General Membership, followed by many thanks and applause.

WA State Legislative Assembly

The Assembly will meet October 20-21 in Olympia. The RMS PTSA would like to send at least 3 delegates. If you are interested, please contact the RMS PTSA Presidents at president@rmsptsa.org.

Guest Speakers

Drew Williams, Associate Principal introduced himself, shared his background and his enthusiasm for joining RMS.

Julie Lind, PE and Health Teacher (7th & 8th grades) is the communication liaison between the PTSA and RMS Teachers (she is the “T” in the PTSA). Ms. Lind attends all General Membership meetings. Ms. Lind shared that the Staff would like one email to request grants, to streamline the process. The Board assured her that the Grant Committee will provide this to the teachers.

Ms. Lind recognized the two ASB students attending the meeting and encouraged they and their peers continue to attend the General Meetings throughout the year.

Jennifer MacLachlan and Ashley Epstein, RMS PTSA Special Needs Liaisons, introduced themselves to the Membership. They are a conduit between the LWSD Special Needs and RMS.

Officer Kim Corbray, Redmond Police Department Resource Officer

In her 4th year at RMS, “Officer Kim” holds the distinct role of supporting RMS teachers and the administration. She is an adult to help students in any capacity. She is a support for families and the community, as well as a RMS cross country, basketball and track coach.

Officer Kim shared that the City of Redmond is focusing efforts on easing traffic on Education Hill, specifically surrounding our schools. There will be more information on this in the coming weeks and months. Student safety getting to and from school is a priority.

Adjourn

The meeting was adjourned at 8:06 PM.